



Before there was an Administrative Professionals Day, there was a National Secretaries Day, created in 1952. We've come a long way since then, and so have the job and celebration.

This day of recognition has gone through several make-overs to reflect changing administrative titles and responsibilities in the modern workforce. While its moniker has changed, the purpose of Administrative Professionals Day remains the same: to celebrate and shed light on administrative professionals' devoted, valued work.

With remote and hybrid teams becoming part of the new normal, recognizing the efforts of your support staff is more important than it's ever been. At most companies, administrative professionals have been the glue for the teams they support, tackling new challenges and exhibiting grace under pressure while helping employees stay

connected, engaged and productive during the pandemic.

Are there team members you'd like to honour? Even with many employees working remotely, there are still ways to celebrate the administrative professionals you regularly work with. The International Association of Administrative Professionals, one of the original sponsors of Administrative Professionals Day, offers a listing of events to celebrate your support team. Every year, this day of recognition falls on the Wednesday of the last full week of April.

In some companies, Administrative Professionals Week is devoted to celebrating the office's treasured administrative staff. Considering the amount of work that they do, it's no wonder that many managers and employees alike feel these colleagues merit so much recognition.



ADMINISTRATIVE ASSISTANT: A CONSTANTLY EVOLVING ROLE

The role of administrative professionals, formerly known as secretaries, seemed doomed to disappear with the development of new technologies.

The first "admins" date from before the birth of Christ. Often called scribes or clerks, these admins were exclusively men. This occupation was still a male dominated area even when stenography first appeared in the nineteenth century. In fact, it was only with the invention of the typewriter that women began to enter the scene, at the end of the 1800s.

During the First World War, women began playing a

much more significant role in offices. Often confined to such positions as stenographer and typist, these women worked hard and were known to be loyal, discreet, and efficient. Employing women at this time had a distinct advantage for employers: they were paid lower salaries than men! Secretaries eventually began to occupy an increasingly important role in business, so much so that some women became administrative assistants well before that title became popular.

At the beginning of the 1980s, as computer technology infiltrated offices, many believed that the secretarial pro-

fession would fade away. Instead, the occupation took a new direction, and admins today are specialists in new work tools, office management, and interior and exterior communications. Women still account for 97 percent of administrative professionals.

Celebrated since 1952, Administrative Professionals Week is one of the largest workplace observances around the world. It is the perfect occasion to promote the profession and honour the professionalism of these key players in our companies and organizations.



Jody Metz
Jennifer Blair
Corine Chaisson
Darien Mickle

Thank you for your valuable contributions to our business.

Your hard work, dedication, and knowledge is appreciated!

ESTERHAZY, SK 306-745-6440
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Thank you

Bailey, Kasey, Khyra, Michelle, Yvonne and Tracey

*It's your support that allows me to do my job as an MP
I couldn't serve my constituents without you!
You are an important part of everything we do!*



Dr. Robert Kitchen MP
Souris-Moose Mountain

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TRIBUTE TO ADMINISTRATIVE PROFESSIONALS

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Thank you from the bottom of my heart to these amazing people who serve the constituents of Yorkton - Melville from my riding office and on the Hill in Ottawa.



Cathay Wagantall

Member of Parliament – Yorkton-Melville

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NATALIE



From our employees and management:
Thank you for your commitment and dedication to our office!

C. Duncan Construction Ltd.
Spy Hill, SK 306-534-2095

SHERRY-LEE



From the entire team at C. Duncan Construction Ltd., your contribution to the office doesn't go unnoticed – thank you!

C. Duncan Construction Ltd.
Spy Hill, SK 306-534-2095

ALISON



Thank you for all of your hard work. We certainly notice and appreciate your attention to detail and commitment to your job.



Moosomin, SK

306-435-3313

CANDICE



Thank you so much for being such an important part of what we do!



Moosomin, SK

306-435-3313



Thank you to all our staff members who perform all of the administrative duties in the office

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GLENDA



We are so happy that you are on our Investors Group Team! We appreciate your hard work and support.



Moosomin, SK

306-435-2430

PAIGE



It's a pleasure working with you! Thanks for being such an important part of our team!



Moosomin, SK

306-435-2430

BROOKE



Thanks for keeping our office running so smoothly. We couldn't do it without you!

The World-Spectator

Moosomin, Sk

306-435-2445



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INDISPENSABLE PARTNERS IN OUR SUCCESS

KARLA

MARILYN



Thank you to Karla and Marilyn for their dedication and commitment to Kipling School.

You go above and beyond and your work is truly appreciated!

– Kipling School Staff.



Kipling School

Kipling, SK

306-736-2464

ALYSSA



Our success depends on you! Without your hard work, time and dedication our company wouldn't be what it is today!



Moosomin, SK

306-434-9112

McNaughton High School would like to thank the dedicated Administrative Professionals who are part of our team.



Jennifer Ireland

Helena Kennedy

Melodie Spurr

We truly appreciate everything you do

COLLEEN



Thank you kindly for all your hard work that you do for our company.



Rocanville, SK

306-435-8053

DEBBIE



Thank you for your valuable contribution to our success!



Moosomin, SK

306-435-4905

ERIN



We are very fortunate to have someone who works hard and keeps everybody organized!



Moosomin, SK

306-435-4905

LORA



Thank you for your dedication and commitment. We couldn't run our company without you!

Lee's Carpet Warehouse

Moosomin, SK

306-435-3906

SHEILA



Thanks for being a part of the Rocky Mountain team! You keep the ship sailing smoothly!



Moosomin, SK

306-435-3866

GREYSIN



We truly appreciate everything you do! Thanks for all your hard work!



Moosomin, SK

306-435-3866

LESLIE

Thank-you Leslie for being such an important part of everything we do! Your hard work and dedication is appreciated!



Redvers, SK

306-452-3558



TRIBUTE TO ADMINISTRATIVE PROFESSIONALS
INDISPENSABLE PARTNERS IN OUR SUCCESS

NIQUITTA



Thank you for your hardwork, dedication and keeping our office running smoothly!

Glasser's TV Service
 Moosomin, SK 306-435-3040

PATTI



Thanks for all you do to keep us organized and operating smoothly!



Moosomin, SK 306-435-3954


CHELSEA



We owe a large part of our success to your hard work! Thanks for everything you do!

MC Mechanical
 Esterhazy, SK 306-745-7034

SYDNEY



You are such an asset to our team, Sydney! Your hard work and dedication to the RM and to our ratepayers is very much appreciated. Thanks for all you do.

R.M. of Rocanville #151
 Rocanville, SK 306-645-2055

SARAH



We appreciate your enthusiastic and cheerful attitude. Thank you for keeping things running smoothly here at RPM.



Moosomin, SK • 306-435-5800

LISA



Thank you for your commitment each and every day at the store!



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Nutrien gratefully thanks all of the dedicated administrative professionals who are a part of our team.

Thank you for your valuable contributions, hard work and commitment!



www.nutrien.com



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INDISPENSABLE PARTNERS IN OUR SUCCESS

MELINDA



Thanks for keeping everything running so smoothly!
You are invaluable to our business!



Moosomin, SK

306-435-4147

FRAULEIN



Thanks for being such an important part of our team!
Your hard work is appreciated!



Moosomin, SK

306-435-4147

JANELLE



We couldn't run this company without you!
Thanks for everything you do!



Moosomin, SK

306-435-4147

BELVA



Thanks for your dedication and commitment!
We value your contributions!



Moosomin, SK

306-435-4147

DONNA



Thank you so much for being such an important part of what we do!

Universe Satellite

Rocanville, SK

306-645-2669

TANIS



You are a joy to work with! Thank you for all your hard work!

Universe Satellite

Rocanville, SK

306-645-2669

SAVANAH



Thank you very much for your dedication and hard work!

Universe Satellite

Rocanville, SK

306-645-2669

KAYLA



Your dedication contributes to our success!
We sincerely appreciate all you do for us.

Universe Satellite

Rocanville, SK

306-645-2669

CATHERINE



Your upbeat personality makes each day more positive!



Moosomin, SK
306-435-2988

CORINNE



It's a pleasure to have you working as part of our team!



Moosomin, SK
306-435-2988

MICHA



Thanks for all of your hard work and dedication!



Moosomin, SK
306-435-2988

VERNA



We appreciate your work ethic to keep our office running smoothly!



Moosomin, SK
306-435-2988



**TRIBUTE TO
ADMINISTRATIVE PROFESSIONALS
INDISPENSABLE PARTNERS IN OUR SUCCESS**

HANNAH



Thanks for everything you do!
Your hard work is always appreciated!



Whitewood Livestock

Whitewood, SK 306-735-2822

JAYD



Thank you so much for your valuable help and dedication!

McCarthy Veterinary Services
Wawota, SK 306-739-2552

JENA



Thank you for your valuable contribution to our success!

McCarthy Veterinary Services
Wawota, SK 306-739-2552

NICOLE



Thank you for your help in the office ensuring everything is dealt with efficiently!

McCarthy Veterinary Services
Wawota, SK 306-739-2552

CHRISTIANE



We value your contributions, hard work, and expertise!
Thank you for everything you do!

Town of Fleming
Fleming, Sk 306-435-4244

CHERYL



We are glad to have you on the R.M. of Martin team!
We appreciate all of your effort and hard work!

R.M. of Martin #122
Moosomin, SK 306-435-3113, Extension 2

KENDRA



Thanks for keeping everything running so smoothly.
We appreciate all of the work that you do!

R.M. of Moosomin #121
Moosomin, SK 306-435-3113
www.rm121.com

AMANDA



Thank you for your commitment and dedication to our office!

PRAIRIE LIVESTOCK
LIVESTOCK DEALERS AND ORDER BUYERS
Moosomin, SK 306-435-3327


CINDIE



Thank you for being an excellent and efficient office manager.

PRAIRIE LIVESTOCK
LIVESTOCK DEALERS AND ORDER BUYERS
Moosomin, SK 306-435-3327

CINDY



Your positive approach and attention to detail make a real difference in everything you do.

PRAIRIE LIVESTOCK
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Moosomin, SK 306-435-3327

MAKAYLA



Thanks for being a part of our crew!
It's a pleasure to work with you!

FLAMAN
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Moosomin, SK 306-435-4143

MELANIE



Thank you for all you do in keeping our office running so seamlessly.
Your hard work is very much appreciated.

FLAMAN
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Moosomin, SK 306-435-4143

JYLENN



You are an extremely competent and reliable part of our staff.
We appreciate your warm and friendly personality.

Adair Farm & Ranch Supply
Moosomin, Sk 306-435-4211